

TOWN OF ST. GERMAIN  
OFFICE OF THE CLERK  
P.O. BOX 7  
ST. GERMAIN, WISCONSIN 54558  
[www.townofstgermain.org](http://www.townofstgermain.org)

**MINUTES TOWN BOARD MEETING: February 24, 2022**

1. **Call to Order:** Chairman Tom Christensen called the meeting to order at 6:34 pm
2. **Pledge of Allegiance**
3. **Roll Call to Establish a Quorum:** Jim Swenson, Brian Cooper, Tom Christensen, Ted Ritter and Kalisa Mortag along with Jeanna Vogel town treasurer and June Vogel town clerk are in Community Center room 4 with 3 community members. 4 community members attending via Zoom.us.
4. **Open Meeting Verification:** Mr Christensen noted that he had posted the meeting agenda at three locations in town on Wednesday, February 23, 2022 before 6:30 pm.
5. **Citizens Comments – Citizens are encouraged to share their concerns and ideas with the Board. Please limit your comments to five minutes or less.**
6. **Discussion /Action Items:**
  - a. **Payment of the bills.** Motion by Swenson to approve the bills as presented; second Cooper. Discussion none. By voice vote; all in favor.
  - b. **Approval of past meeting minutes.** Motion by Swenson to approve the meeting minutes as presented for February 8, 2022; second Cooper. Discussion none. By voice vote; 4 yes, 1 abstain. Motion by Cooper to approve the meeting minutes as presented for February 14, 2022; second Mortag. Discussion none. By voice vote; all in favor.
  - c. **Town Budget Adjustments** Adjustments reviewed. Motion by Cooper to approve the town budget as presented; second Mortag. Discussion none. By voice vote; all in favor.
  - d. **Golf Course Budget Adjustments** Adjustments reviewed. Motion by Mortag to approve Golf Course budget as presented; second Cooper. Discussion none. By voice vote; all in favor.
  - e. **Public Comments Chapter 2 - Motor Vehicle Town Road Access** No public comments. No action taken.
  - f. **Adopt Chapter 2 – Motor Vehicle Town Road Access** Motion by Cooper to adopt Chapter 2 as presented; second Mortag. Discussion none. By voice vote; all in favor.
  - g. **Develop a Fiber Optic Project Update.** No update from ChoiceTel. Getting community questions as to where this project is. Will get an update together to get out via Constant Contact.
  - h. **Deer Removal Program for calendar year 2022, cost to participate \$200.00.** Motion by Cooper to approve deer removal program for \$200; second Mortag. Discussion none. By voice vote; all in favor.
  - i. **Beaver Removal Program for calendar year 2022, cost to participate \$700.00.** Motion by Cooper to approve the beaver removal program for \$700 and adjust budget accordingly; second Mortag. Discussion none. By voice vote; all in favor.
  - j. **Offer from Monroe Truck to reduce the cost of the new patrol truck plow hitch replacement by 50%.** Plow hitch on new truck was bent on second plow of year. Monroe responded that it was not under warranty. Monroe representative came to look at this. Replacement hitch is built heavier. Monroe asking to split the bill 50/50. Nothing is bent, nothing was hit, no damage on left or right side of plow; no evidence of any damage. Motion by Christensen to decline the 50% offer from Monroe Truck for replacement of plow hitch and further authorize Mr Cooper to respond to Monroe Truck that the town board believes it should be a no charge warranty repair; second Ritter. Discussion none. By voice vote; all in favor.
  - k. **Youth Recreation Project, bidding process for the project and should this be part of our project borrowing for this year.** Kalisa explained the project, will be done in phases. First phase is a skateboard park. Fencing will go around the outside of the project. \$87,542.00 for ramps, \$32,000 for concrete pad 50' x 100', 4' high fence with 2 gates \$5,795.00. Need to include lighting. Discussion by board about the other phases of project and how to fund this. Several grant options were discussed. Committee will get pricing together to remove trees, prep site, skate park, full basketball court, lights and fencing, what is available for grant opportunities and report back.
  - l. **Consider replacing the Vandervort Park Pavilion and hiring MSA Engineering to help with the plans for the new pavilion.** Discussion by board. Looking at probably a \$500,000 project to replace the Vandervort pavilion. Design and engineering estimated at \$50,000 to \$60,000. Motion by Ritter that we hire MSA engineering to develop specifications for replacing Vandervort Park pavilion; second Mortag. Discussion: Include demolition and disposal of old pavilion. Lake District to start thought process on project. By voice vote; all in favor.
  - m. **Consider hiring Maines and Associates surveyors to determine road right of ways at the west ends of W Lullaby Ln, W Paradise, W Memorial, W Blue Bell, W Holiday, W Rainbow, W. Evergreen, W**

**Cottage, W Melody and W Treasure Drives for the purpose of establishing future vehicle turnarounds.** Ongoing issues with placement of snow with plowing. Need to locate property lines. Per Greg Maines would cost \$1400.00 to find north and south property lines of roads listed. Will then be able to determine access for turnarounds. Motion by Christensen to hire Maines and Assoc to find north and south property lines of raods that are listed on the agenda with fnding coming from unen-cumbered funds; second Mortag. Discussion: Get an estimate on finding east and west property lines. By voice vote; 4 yes and 1 no.

- n. **Approve Vilas County Youth Coalition use of tents in parks during May 4th – May 6th Events.** Wanting to put up two event tents. Would be able to put tents up where old playground was or at soccer field. Need to contact clerk for facility rental.
- o. **Change US Bank Golf Course savings account to a checking account.** US Bank recommended a money market checking account, most cost effective. Motion by Christensen to approve changing from a sav-ings account to money market checking account; second Cooper. Discussion none. By voice vote; all in favor.
- p. **Closed Session – Adjourn to closed session in accordance with Section 19.85 (1) (c) of the Wisconsin Statutes to discuss Golf Course Superintendent Employee Contract, hiring a new Golf Course Super-intendent and the DPW Handbook. (c) Considering employment, promotion, compensation, or per-formance evaluation data of any public employee over which the governmental body has jurisdic-tion or exercises responsibility.** Motion by Christensen to adjourn to closed session at 8:40 in accord-ance with Section 19.85 (1) (c) of the Wisconsin Statutes to discuss Golf Course Superintendent Em-ployee Contract, hiring a new Golf Course Superintendent and the DPW Handbook. (c) Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility; second Swenson. By roll call vote: Mortag – yes, Ritter – yes, Christensen – yes, Cooper – yes, Swenson – yes.
- q. **Reconvene to Open Session – Reconvene to open session to take such action as the Board deems appropriate, following consideration given in closed session.** Motion by Cooper to reconvene to open session at 9:16 to take such action as the Board deems appropriate, following consideration given in closed session; second Mortag. Discussion none. By voice vote; all in favor.

Motion by Christensen to approve the changes to the Golf Course superintendent contract as discussed in closed session and to hire Gary Peters as new superintendent at Golf Course; second Cooper. Discussion none. By voice vote all in favor.

Motion by Christensen to update the DPW employee handbook to remove last sentence under health insurance category ‘Any DPW employee that elects to forego receiving health insurance, paid for by the Town, shall receive a \$2500 per year payment’; second Cooper. Discussion none. By voice vote; all in favor.

**7. Adjourn:** Mr Christensen adjourned the meeting at 9:19 pm

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<hr/> Chairman	<hr/> Supervisor	<hr/> Supervisor
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